

Workload Policy for the Department of Linguistics

The Workload Policy for the Department of Linguistics follows directly from the *Criteria, Priorities, and Levels of Expectations for Reappointment and Promotion in the Department of Linguistics*. All faculty members are expected to maintain a high level of research productivity, to participate fully in the domain of instruction, and to contribute their services regularly at the Department, College, and University levels. In order to maintain high standards in all these areas, the course load for full-time faculty is five courses for the academic year and six courses for the academic year for special instructors.

The Workload Policy of the Linguistics Department reflects the facts that 1) our courses cover two quite different domains, linguistics and applied linguistics; 2) the number of faculty is small; and 3) enrollment in graduate programs has grown and continues to grow. Facts (1) and (2), taken together, mean that every faculty member must invariably teach multiple courses well outside his/her own specialization, often outside his/her main field. Such courses require an unusual amount not only of advance preparation but also extra preparation *every time they are taught*.

Faculty teaching loads are established every two years based on information submitted in the relevant years' annual reports. In establishing teaching loads, the Chair may reduce a faculty member's load if the faculty member has had an active research or service profile in the period in question. In no cases, shall an Assistant, Associate, or Full Professor's teaching load exceed five courses.